

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM1521-A2

## CONTRACTOR INFORMATION

Name: Winifred Favors

Address: 58871 Coopers Neck Road Hilliard Florida 32046  
City State Zip

Contractor's Administrator Name: \_\_\_\_\_ Title: \_\_\_\_\_

Tel#: 904-879-1019 Fax#: \_\_\_\_\_ Email: wfavors@ifas.ufl.edu

## CONTRACT INFORMATION

Contract Name: Custodial Service Contract Value: \$50.00 each rental

Brief Description: Multi-Use Facility - Callahan - Custodian is to insure all rental and hold harmless agreements are executed all deposit and rental fees are collected. Maintain the building in a clean manner as described in the contract agreement.

Contract Dates \_\_\_\_\_ to \_\_\_\_\_ Status:  New  Renew  Amend# \_\_\_\_\_ WA/Task Order

How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other

### If Processing an Amendment:

Contract #: CM1521-A2 Increase Amount of Existing Contract: \_\_\_\_\_ No Increase

New Contract Dates: Nov 20, 2011 to Nov 19, 2012 TOTAL OR AMENDMENT AMOUNT: \_\_\_\_\_

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |  |                           |   |
|----|--|---------------------------|---|
| 1. | <u>Daneels mull</u><br>Department Head Signature             | <u>10-27-2011</u><br>Date | <u>01193519-534103</u><br>Funding Source/Acct # |
| 2. | <u>Charlotte Young</u><br>Contract Management                | <u>11-7-11</u><br>Date    |   |
| 3. | <u>Camille</u><br>County Attorney (approved as to form only) | <u>11-7-11</u><br>Date    |   |
| 4. | <u>Shelby</u><br>Office of Management & Budget               | <u>11-8-11</u><br>Date    |   |

Comments: \_\_\_\_\_

### COUNTY MANAGER FINAL SIGNATURE APPROVAL

TED SELBY, County Manager 11/8/11  
Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

RECEIVED  
CONTRACT MANAGEMENT  
2011 OCT 28 PM 3:18

RECEIVED  
COUNTY MANAGER'S OFFICE  
11 NOV - 7 PM 4:19

RECEIVED  
CONTRACT MANAGEMENT  
2011 NOV - 8 PM 3:02

**AMENDMENT NUMBER 2/SECOND EXTENSION TO THE  
CUSTODIAL SERVICES AGREEMENT**

THIS ADDENDUM entered into this 8th day of November, 2011 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida**, (hereinafter referred to as "County") and **WINIFRED FAVORS**, 58871 Coopers Neck Road, Hilliard, FL, 32046, (hereinafter referred to as "Independent Contractor").

**WHEREAS**, the parties entered into an Agreement dated November 20, 2009, for Custodial Services for Callahan Multi-Use Facility; and

**WHEREAS**, the original agreement provided for an initial term of November 20, 2009 through November 19, 2010 and provided for one year renewals upon mutual agreement of the parties; and

**WHEREAS**, the parties agreed to extend the agreement for the period beginning November 20, 2010 through November 19, 2011; and

**WHEREAS**, the parties desire to extend said Agreement.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 3 of the Agreement dated November 20, 2009, the performance period is hereby extended for an additional one (1) year beginning November 20, 2011 and ending November 19, 2012.
2. All other provisions of said Agreement not in conflict with this Addendum shall remain in full force and effect.
3. Time is of the essence.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

  
\_\_\_\_\_  
TED SELBY, COUNTY MANAGER  
Its: Designee

[SIGNATURES CONTINUE ON NEXT PAGE - REMAINDER OF PAGE  
INTENTIONALLY LEFT BLANK]

INDEPENDENT CONTRACTOR

*Winifred Favors*  
WINIFRED FAVORS

STATE OF Florida  
COUNTY OF Nassau

Before me personally appeared,  
Winifred Favors, who is personally known  or  
produced \_\_\_\_\_ as identification, known  
to be the person described in and who executed the foregoing  
instrument, and acknowledged to and before me that he/she  
executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 24 day of  
October, 2011.

*Debra E. Keiter*  
Notary Signature



DEBRAE. KEITER  
Notary Public, State of Florida  
My Comm. Expires Feb. 28, 2015  
Commission No. EE 68793

Notary-Public-State of \_\_\_\_\_ at large  
My Commission expires: